

**Surrey Place
Financial Statements
For the Year Ended March 31, 2021**

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Independent Auditor's Report

To the Members of Surrey Place

Opinion

We have audited the financial statements of Surrey Place (the "Organization"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

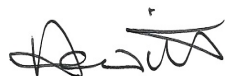
BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Newmarket, Ontario
August 30, 2021

Surrey Place Statement of Financial Position

March 31	2021	2020
Assets		
Current		
Cash and cash equivalents	\$15,420,505	\$ 9,749,936
Short term investment	800,000	-
Accounts receivable	1,217,576	869,377
Prepaid expenses	1,960,107	2,225,989
	19,398,188	12,845,302
Property and equipment (Note 2)	2,513,628	2,756,183
	\$21,911,816	\$ 15,601,485
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 4)	\$13,405,743	\$ 7,373,828
Termination payable (Note 3)	107,992	107,992
Deferred revenue (Note 5)	5,339,681	4,825,681
	18,853,416	12,307,501
Deferred contributions for property and equipment (Note 6)	2,442,943	2,685,774
	21,296,359	14,993,275
Commitments (Note 9)		
Net Assets		
Invested in property and equipment	67,079	67,079
Internally restricted reserve fund	157,284	157,284
Unrestricted operating	391,094	383,847
	615,457	608,210
	\$21,911,816	\$ 15,601,485



Terri Hewitt, CEO



Helen Wojcinski, Board Chair

The accompanying notes are an integral part of these financial statements.

Surrey Place Statement of Operations

Year ended March 31	2021	2020
Revenue		
Provincial government funding	\$54,698,261	\$ 59,634,165
Municipal government funding	1,022,537	1,086,712
Fee for services and program grants	1,374,561	1,581,691
Interest and other revenue	181,209	355,735
Amortization of deferred contribution of property and equipment (Note 6)	602,848	618,231
	<u>57,879,416</u>	<u>63,276,534</u>
Expenses		
Programs		
Autism services	37,245,071	42,774,423
Developmental services	15,474,628	14,730,830
Developmental services Ontario, Toronto Region	2,821,343	2,816,346
Blind Low Vision services	1,735,202	1,674,808
	<u>57,276,244</u>	<u>61,996,407</u>
Administration	4,609,200	5,426,669
Administration recoveries (Note 11)	(4,615,847)	(4,770,923)
Amortization of property and equipment	602,572	617,886
	<u>57,872,169</u>	<u>63,270,039</u>
Excess of revenue over expenses	<u>\$ 7,247</u>	<u>\$ 6,495</u>



Terri Hewitt, CEO



Helen Wojcinski, Board Chair

Surrey Place
Statement of Changes in Net Assets

Year ended March 31	Invested in Property and Equipment	Internally Restricted Reserve Fund	Unrestricted Operating	2021 Total	2020 Total
Net Assets, beginning of the year	\$ 67,079	\$ 157,284	\$ 383,847	\$ 608,210	\$ 601,715
Excess of revenues over expenses	-	-	7,247	7,247	6,495
Acquisition of property and equipment	360,017	-	(360,017)	-	-
Funding received for property and equipment purchases	(360,017)	-	360,017	-	-
Net Assets, end of the year	\$ 67,079	\$ 157,284	\$ 391,094	\$ 615,457	\$ 608,210

The accompanying notes are an integral part of these financial statements.

Surrey Place Statement of Cash Flows

Year ended March 31	2021	2020
Cash flows from operating activities		
Excess of revenue over expenses	\$ 7,247	\$ 6,495
Items not affecting cash:		
Amortization of property and equipment	602,572	617,886
Recognition of deferred contributions for property and equipment (Note 6)	(602,848)	(618,231)
	<u>6,971</u>	<u>6,150</u>
Changes in non-cash working capital:		
Accounts receivable	(348,199)	252,489
Receivable from MCCSS	-	51,400
Prepaid expenses	265,882	32,802
Accounts payable and accrued liabilities	6,031,915	2,629,887
Deferred revenue	514,000	(1,868,947)
	<u>6,470,569</u>	<u>1,103,781</u>
Cash flows from investing activities		
Purchase of short term investment	(800,000)	-
Purchase of property and equipment	(360,017)	(304,329)
	<u>(1,160,017)</u>	<u>(304,329)</u>
Cash flows from financing activities		
Deferred capital contributions received	360,017	304,329
	<u>360,017</u>	<u>304,329</u>
Net increase in cash and cash equivalents	5,670,569	1,103,781
Cash and cash equivalents, beginning of the year	9,749,936	8,646,155
Cash and cash equivalents, end of the year	\$15,420,505	\$ 9,749,936

The accompanying notes are an integral part of these financial statements.

Surrey Place Notes to Financial Statements

March 31, 2021

1. Significant Accounting Policies

Nature and Purpose of Organization	<p>Surrey Place (the "Organization") is a non-profit corporation incorporated under the laws of Ontario without share capital, and is a registered charitable organization under the Income Tax Act (Canada).</p> <p>The Organization is a specialized interdisciplinary health care centre which is nationally accredited and academically affiliated to enable individuals with developmental disabilities, autism spectrum disorder and visual impairment to maximize abilities and enhance health and well-being.</p> <p>The main sources of revenue for the Organization are operating subsidies from the Ontario Ministry of Children, Community and Social Services (MCCSS) which are calculated on the basis of the approved net expenditures as formulated under the annual services plan process. This process requires management to produce periodic reports to maintain the Organization's funding position.</p> <p>As is common with other not-for-profit organizations, the Organization is economically dependent on the continued financial support from the provincial government to meet its ongoing commitments.</p>
Basis of Accounting	<p>The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).</p>
Revenue Recognition	<p>The Organization follows the deferral method of accounting for grants and contributions.</p> <p>Restricted grants and contributions are recognized as revenue in the year in which the services are performed and the related expenses are incurred. Accordingly, restricted grants and contributions related to services that will be rendered subsequent to the end of the current fiscal period are presented as deferred revenue. Unrestricted grants and contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>The Organization records contributions used to purchase property and equipment as restricted. The contribution is deferred, and revenue is recognized on the same basis as the amortization of the related asset.</p> <p>Interest income is recorded over the period earned.</p>

Surrey Place Notes to Financial Statements

March 31, 2021

1. Significant Accounting Policies (continued)

Financial Instruments	<p>Financial instruments are recorded at fair value at initial recognition. In subsequent periods, equities traded in an active market are reported at fair value, with any change in fair value reported in operations. All other financial instruments are reported at cost or amortized cost less impairment if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost and amortized over the expected life of the instrument using the straight line method.</p> <p>The Organization's financial instruments consist of cash and cash equivalents and short term investments which are recorded at fair value and accounts receivable, receivable from MCCSS, accounts payable and accrued liabilities and termination payable which are recorded at amortized cost.</p>						
Property and Equipment	<p>Purchased property and equipment are stated at cost less accumulated amortization. Contributed property and equipment are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed property and equipment are recorded at nominal value at the date of contribution.</p> <p>Amortization based on the estimated useful life of the asset is calculated as follows:</p> <table><tr><td>Office and computer equipment</td><td style="text-align: right;">20%</td><td>declining balance</td></tr><tr><td>Leasehold improvements</td><td style="text-align: right;">10 years</td><td>straight-line</td></tr></table>	Office and computer equipment	20%	declining balance	Leasehold improvements	10 years	straight-line
Office and computer equipment	20%	declining balance					
Leasehold improvements	10 years	straight-line					
Contributed Services	<p>Due to the difficulty of determining their fair value, the Organization does not record the value of donated materials and services.</p>						
Internally Restricted Reserve Fund	<p>The internally restricted reserve fund was created by the Board of Directors (the Board) in fiscal 2014 and initially consisted of accumulated excess amounts from various research and training activities. The purpose of the internally restricted reserve fund is to set aside amounts to meet unforeseen special demands in the future.</p>						
Cash and Cash Equivalents	<p>Cash and cash equivalents consist of cash and guaranteed investment certificates maturing within 90 days.</p>						

Surrey Place Notes to Financial Statements

March 31, 2021

1. Significant Accounting Policies (continued)

Use of Estimates	<p>Management reviews the carrying amounts of items in the financial statements at each statement of financial position date to assess the need for revision or any possibility of impairment. Certain items in the preparation of these financial statements require management's best estimate. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action.</p> <p>These estimates are reviewed periodically and adjustments are made to operations in the year they become known.</p> <p>Items subject to management estimates include allowance for doubtful accounts, accrued liabilities, and the estimated useful lives for property and equipment.</p>
Allocation of Expenses	<p>The Organization incurs costs which it allocates to its programs in the Schedule of Programs. These costs are applied consistently each fiscal year according to the guidelines provided by the funders.</p> <p>The Organization allocates expenses in the statement of operations by program and administration based on funding agreements. Program expenses include direct program delivery and program administrative costs while administration expenses include central administration, research, evaluation and education costs that support multiple programs. Administrative recoveries reflect specific funding from individual funding contracts that support administration costs.</p>
Related Party	<p>The financial position, results of operations and cash flows of Surrey Place Charitable Foundation, whose board of directors include a majority of Organization board of director members, have not been consolidated in the Organization's financial statements. Refer to Note 8 for disclosure of the Foundation's financial information.</p>

**Surrey Place
Notes to Financial Statements**

March 31, 2021

2. Property and Equipment

	2021		2020	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Office and computer equipment	\$11,063,955	\$ 9,643,620	\$ 10,804,433	\$ 9,283,932
Leasehold improvements	4,587,131	3,493,838	4,486,638	3,250,956
	15,651,086	13,137,458	15,291,071	12,534,888
Net book value		\$ 2,513,628		\$ 2,756,183

3. Termination Payable

As part of the divestment requirements of Thistletown programs, the Organization is a Successor Employer bound by the Crown Employees Collective Bargaining Act. Former Thistletown regular employees who successfully transferred to the Organization carried over all their accumulated vacation credits and severance pay to the Organization. The government also transferred the severance and credit funding of all qualified employees to the Organization. The Organization has recorded a termination payable in the amount of \$107,992 (2020 - \$107,992). The Organization holds this amount in a separate account, and shall only use these funds to pay the qualified employees upon termination as required under the provisions of the applicable collective agreement.

4. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances of \$209,063 (2020 - \$99,926).

The Organization had a surplus in its fiscal 2021 programs totaling \$4,838,504 (2020 - \$1,888,002) which is to be returned to MCCSS.

Surrey Place Notes to Financial Statements

March 31, 2021

5. Deferred Revenue

Deferred revenue represents unspent restricted funding and grants received in the current fiscal year that relate to a subsequent fiscal year. Deferred revenue balances are as follows:

	2021	2020
Surrey Place Charitable Foundation (Note 8)	\$ 333,981	\$ 336,615
Other grants	5,005,700	4,489,066
	\$ 5,339,681	\$ 4,825,681

6. Deferred Contributions for Property and Equipment

Deferred contributions for property and equipment represent the unamortized portion of the contributed property and equipment purchased with funding received from MCCSS. The changes in the deferred contributions balance for the year are as follows:

	2021	2020
Beginning balance	\$ 2,685,774	\$ 2,999,676
Add: funding received for property and equipment purchases	360,017	304,329
Less: amounts recognized as revenue in the fiscal year	(602,848)	(618,231)
Ending balance	\$ 2,442,943	\$ 2,685,774

7. Pension Plan

HOOPP provides pension services to more than 398,000 active and retired members and approximately 600 employers. Substantially all of the full-time employees and some of the part-time employees of the Organization are members of HOOPP. The plan is a multi-employer plan and therefore the Organization's contributions are accounted for as if the plan were a defined contribution plan with the Organization's contributions being expensed in the period they come due.

Every three years, an independent actuary determines the funding status of HOOPP by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date.

The results of the most recent valuation as at December 31, 2020 disclosed a surplus position with value of net assets of \$103,983 million and value of pensions obligations of \$79,852 million. HOOPP is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario member organizations and their employees. As a result, the Organization does not recognize any share of the HOOPP surplus or deficit. Contributions made by the Organization to HOOPP for 2021 were \$2,568,682 (2020 - \$2,659,054).

Surrey Place Notes to Financial Statements

March 31, 2021

8. Related Party Transactions

Surrey Place Charitable Foundation (the "Foundation") receives and applies its funding for the benefit of people with developmental disabilities similar to the objectives of the Organization as described in Note 1. The Foundation is a controlled organization, incorporated without share capital and qualifies for tax-exempt status as a registered charity recognized as a public foundation under the Income Tax Act (Canada).

The financial summary of the Foundation as at March 31, 2021 and 2020 is as follows:

Financial position:

	2021	2020
Assets	\$ 1,446,461	\$ 1,334,054
Liabilities	9,214	166,920
Net assets	<u>\$ 1,437,247</u>	<u>\$ 1,167,134</u>

Financial activities:

Revenue	\$ 327,064	\$ 76,108
Expenses	56,951	170,821
Excess (deficiency) of revenue over expenses	<u>\$ 270,113</u>	<u>\$ (94,713)</u>

Cash flows:

Operating	\$ (152,266)	\$ 41,272
Investing	165,602	(28,443)
Increase in cash during the year	<u>\$ 13,336</u>	<u>\$ 12,829</u>

The Foundation's major sources of income are investment income and contributions received from the community. The income generated in the Foundation is intended to be remitted to the Organization to support its mission.

The Organization and the Foundation share common premises and administration services. The Organization received grants from the Foundation in the amount of \$34,500 (2020 - \$34,500) to fund specific projects. Revenue recognized for the year on these projects is \$37,134 (2020 - \$21,040).

Surrey Place Notes to Financial Statements

March 31, 2021

8. Related Party Transactions (continued)

Included in accounts receivable at year end are amounts due from the Foundation in the amount of \$nil (2020 - \$158,101), measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties. Amounts due from the Foundation are non-interest bearing, unsecured and due on demand.

Included in deferred revenue at year end is \$333,981 (2020 - \$336,615) of contributions received from the Foundation for various projects. These contributions will be recognized as revenue once they are spent on the designated projects.

9. Commitments

The Organization's commitments are minimum lease payments under various property lease agreements, exclusive of occupancy costs as follows:

2022	\$ 1,295,539
2023	1,186,730
2024	1,204,929
2025	1,215,527
Thereafter	<u>3,482,904</u>
	<u>\$ 8,385,629</u>

10. Contingencies

In the normal course of business, the Organization is subject to various claims which are provided for if and when the amounts become reasonably determinable. Management estimates resolution of the one claim outstanding in fiscal year 2022.

Surrey Place Notes to Financial Statements

March 31, 2021

11. Financial Instruments

Credit risk

The Organization's financial instruments that are exposed to concentrations of credit risk relate primarily to its receivable from MCCSS and other receivables. The Organization provides credit to its clients in the normal course of its operations.

The Organization mitigates credit risk on its receivables by performing credit assessments on a regular basis and creating an allowance for doubtful accounts when applicable.

There have not been any changes in the risk from the prior year.

Liquidity risk

The Organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities including the repayable to MCCSS, termination payable, and commitments.

The Organization's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient cash flows to fund its operations and to meet its liabilities when due, under both normal and stressed conditions. The Organization maintains a portion of its invested assets in liquid securities.

The Organization's ability to obtain funding from external sources may be restricted if the Organization's financial performance and condition deteriorate. In addition, credit and capital markets are subject to inherent global risks that may negatively affect the Organization's access and ability to fund its short-term requirements. The Organization mitigates this risk by actively monitoring market conditions and diversifying its sources of funding.

There have not been any changes in the risk from the prior year.

Interest rate risk

The Organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed-interest instruments subject the Organization to a fair value risk.

It is management's opinion that Organization is not exposed to significant interest rate risk arising from its financial instruments.

There have not been any changes in the risk from the prior year.

Surrey Place Notes to Financial Statements

March 31, 2021

12. Allocation of Expenses

Administration expenses of \$4,615,847 (2020 - \$4,770,923) have been allocated as follows:

	<u>2021</u>	<u>2020</u>
Autism services	\$ 2,849,085	\$ 3,140,823
Development services	1,328,341	1,298,382
Developmental services Ontario, Toronto Region	282,665	168,616
Blind Low Vision services	155,756	163,102
	<u>\$ 4,615,847</u>	<u>\$ 4,770,923</u>

13. Comparative Amounts

Certain comparative amounts have been reclassified to conform to the presentation of the 2021 financial statements.

14. Uncertainty due to COVID-19

On January 30, 2020 the World Health Organization (WHO) announced a global health emergency because of a new strain of coronavirus the "COVID-19 outbreak". In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on rapid increase in global exposure.

The Organization funding is primarily from government sources and as such has been maintained during the global pandemic. If the impacts of COVID-19 continue there could be further impacts on the Organization and its major funders, suppliers and other third party business associates that could impact the Organizations future operations. Management is actively monitoring the affect on its financial condition, liquidity, and operations.

Given the daily evolution of the COVID-19 outbreak the full potential impact on the Organization is not known.

Surrey Place Schedule of Programs

Year ended March 31	MCCSS Toronto Region Program	MOH APP	MCCSS North Region Program	City of Toronto Program	The Regional Municipality of Durham Program	The Regional Municipality of Peel Program	The Regional Municipality of York Program	Paid Services	Grant and Other Contributing Programs	2021
Government of Ontario	\$ 53,340,030	\$ 524,167	\$ 834,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,698,261
City of Toronto	-	-	-	588,649	-	-	-	-	-	588,649
Regional Municipality of Durham	-	-	-	-	83,025	-	-	-	-	83,025
Regional Municipality of Peel	-	-	-	-	-	336,550	-	-	-	336,550
Regional Municipality of York	-	-	-	-	-	-	14,313	-	-	14,313
Amortization of deferred contribution of property and equipment	601,497	-	1,351	-	-	-	-	-	-	602,848
Interest, fees and other revenue	153,113	-	14,041	-	-	-	-	-	493,911	661,065
Markham Stouffville Hospital	-	-	-	-	-	-	-	-	47,890	47,890
Erinoak Kids Centre	-	-	-	-	-	-	-	-	120,414	120,414
Surrey Place Centre Foundation	-	-	-	-	-	-	-	-	34,845	34,845
MMW Expansion - SLFNHA	-	169,492	-	-	-	-	-	93,146	-	93,146
Other Paid Services	140,655	-	46,000	-	-	-	-	242,263	-	598,410
	54,235,295	693,659	895,456	588,649	83,025	336,550	14,313	335,409	697,060	57,879,416
Expenses										
Remuneration and benefits	33,535,040	461,822	706,279	559,594	79,522	306,945	14,313	332,027	536,466	36,532,008
Direct Funding for Autism program	15,179,217	-	-	-	-	-	-	-	-	15,179,217
Clinical programs	630,270	43,264	37,852	586	-	-	-	-	80,550	792,522
Building occupancy	1,800,894	-	24,752	-	-	-	-	-	-	1,825,646
Equipment rental and communications	1,149,627	2,497	61,908	27,116	3,503	29,303	-	1,619	42,126	1,317,699
Amortization of property and equipment	601,221	-	1,351	-	-	-	-	-	-	602,572
Travel, education and printing	197,269	-	52,281	54	-	36	-	-	12,864	262,504
Supplies and memberships	197,123	-	10,799	-	-	-	-	210	411	208,543
Professional and consulting fees	944,358	186,076	234	1,299	-	644	-	1,553	17,294	1,151,458
	54,235,019	693,659	895,456	588,649	83,025	336,928	14,313	335,409	689,711	57,872,169
	\$ 276	\$ -	\$ -	\$ -	\$ -	\$ (378)	\$ -	\$ -	\$ 7,349	\$ 7,247